

CareLetter

Calais Regional Hospital
24 Hospital Lane Calais, Maine 04619

Statement of Purpose

Calais Regional Hospital exists to provide and plan patient care, educational and restorative services that meet our customer's expectations, commensurate with available resources.

Our Vision

CRH will be known by our customers as the best rural hospital in Maine.

Statement of Values

As an organization we value customer service, leadership and progressive management, compassion, teamwork and collaboration, stewardship of resources, and dedication to quality and honesty, integrity and ethical behavior. At CRH, quality means the continuous improvement of programs and services in an effort to exceed customer expectations.

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November 28, 2007

The Employee Events Committee Has Been Busy!

This year the events committee was busy with many different activities. From the cowboy themed BBQ with line dancers, to the Employee Yard Sale, Secret Pals, Italian Luncheon, Candied Apples, Kayak Raffle, Fun at Work pot luck, to the Spring Basket Raffle fundraiser. We also celebrated Health and Fitness Week with numerous activities, from bringing in a High School photo to a scavenger hunt. And the year's not over! We still have one more event scheduled - the Cider Break and fresh cookies on Wednesday, December 19 at 1:30-3pm in the cafeteria. What a year!

Please be sure to thank the committee members for all of the work that is put into such great employee events: Carla McCann Bridges, Sylvia Day, Jeannine Fowler, Pam Ivey, Debbie Kinney, Kristi Saunders, DeeDee Travis, Shelly Bodkin, Mary-Jo Burgess, Shelley Bodkin, Anita Flagg, Patty Lindsey, Charles Nichols, Cody Stow and Judy Thornton. If you have any ideas for events, the committee is preparing for 2008 already. Submit an idea to any committee member, human resources or community relations.



Treebute to Life

The annual Treebute to Life program began November 9, 2007. A donation of five dollars places a ribbon in memory of, in honor of, in appreciation of, or in celebration of a person or life event of special significance to you. Personalized ribbons are displayed on a tree in the CRH lobby with your designated name or event. Donations are listed in the CRH Annual Report by donor and the tributed person or event.



At your request, a letter will be sent to acknowledge your donation to the person of your choice. In January the ribbons may be picked up as keepsakes or to be used as bookmarks.

All donations to the Treebute to Life Program benefit the CRH Annual Fund. This year the fund is for the purchase of a new labor and delivery bed and an electrocautery unit for surgery. Forms are available in the lobby.

Open Enrollment: Life Insurance

December is the month employees can purchase, increase or decrease group term Life Insurance coverage. To *enroll for the first time*, Evidence of Insurability is required and forms are available from HR. All paperwork must be completed and turned in to HR by 12 noon, Monday, December 31.

Kudos Korner



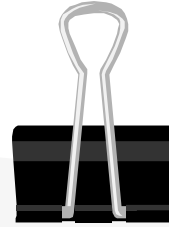
Kudos go out to the following CRH family members...

- ◆ To the Events Committee and the Princeton Rod N Gun Club for a great spaghetti luncheon.
- ◆ To the Events Committee for the Candy Apples.
- ◆ To Community Relations for the beautiful holiday tree and lobby.
- ◆ To Ivie Avery for volunteering her time to make documnet donor plaques from the old facility.

If you have kudos to report, please contact the community relations office.

Flu Vaccine

We have received our supply of flu vaccine. Employees, Coffee Shop Volunteers, Physicians, Board of Directors and retirees please call the Quality Management Department at 454-7521 x 143 or 253 for your appointment.



2008 REDUCED STAFFING Clip & Save

New Years Day, Tuesday, January 1
 Presidents' Day, Monday, February 18
 Memorial Day, Monday, May 26
 Independence Day, Friday, July 4
 Labor Day, Monday, September 1
 Veterans' Day, Tuesday, November 11
 Thanksgiving Day, Thursday, November 27
 Day after Thanksgiving, Friday, November 28
 Christmas Day, Thursday, December 25

COMPLIANCE

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When the Part D drug benefit program began in 2006, a great deal of effort was placed on laws and regulations to manage it. The Office of the Inspector General (OIG) was responsible to thoroughly understand all aspects of the Part D program before it was implemented.

To protect the integrity of the program, the OIG established a process to conduct drug benefit fraud investigations. They also established guidelines to identify program vulnerabilities. In addition, training on conducting investigations was provided to special agents. Investigations focus on enrollment, prescription violations and marketing schemes.

ValuesLine 1-800-273-8452

Employee News

Welcome to Tami Martin, RN, NY, Inpatient Unit temporary. Crystal Seavey, RN, has transferred from per diem to full time nights Inpatient Unit; and Cindy McGrath, RN has changed status from per diem to full time days.

Sorry to see you go to Kerry Brisley, Manager, CRMS OB-Gyn and Sheila Dow, RN, per diem nursing service manager.

Sympathy is extended to Mona Van Wart on the death of her mother; to Cody Stow on the death of his brother; to Jo-Anne Bartlett on the death of her step-father; Amber Phillips on the death of her step-grandfather and Stacy McLaughlin on the death of her grandfather.

Congratulations to Jody Stevens, Food Services on the birth of her daughter, Amayah Dorothy, weighing 8 lbs, 2 oz, born November 14 at CRH.

Note of Thanks

Our family would like thank you for the cards and kind words during this time. It was very comforting to be part of the CRH family.

The Stow Family

Reimbursement Accounts for 2008

You may be missing tax savings, you are entitled to. November is Open Enrollment for Medical and Dependent Care Reimbursement Accounts. Employees can set aside pre-tax dollars for non-reimbursable medical expenses, i.e. prescriptions, dental visits, eye glasses, etc., as well as for child or dependent care expenses. Forms were distributed in payroll checks of 10/24/07 and are due in HR no later than Nov 30.



The winner from the Above and Beyond nominations for the month of October was Heidi McCann, RN.

To recognize someone through the Above and Beyond program, simply complete a recognition card that can be found in the lobby, cafe, Inpatient Care Unit or nursing employee lounge and submit it to community relations.

Handbook Policy Refresher

SEARCH AND SEIZURE

The Hospital has the right to search lockers, work areas and offices, or any other area of the Hospital. Bags, containers, boxes, purses being removed or brought into the Hospital by employees or others, are subject to search. The Hospital is not responsible for personal property stolen from the premises.

Brian Walton	3
Carol McFarlane	7
Julie Richard	7
Sharon Goding	10
Dr. David Feiner	13
Marie McKeown	13
Jane Ames	14
Dr. Carlos Ahumada	14
Mary McLellan	14
Karen Thomas	17
Sylvia Day	18
Heidi Williams	19
Jeff Doten	20
Dr. Manuel Hensley	20
Ericka Tracy	22
Jody Stevens	22
Dana Davidson	22
Mario Umali	23
Beth Dicenzo	23
Karen Sabattus	28
Janice Sullivan	29
Joan Perry	29
Alicea Earle	29
Kathy Arbo	31
Norma Van Devander	31

Auxiliary News by Muriel MacArthur

Seniority by Carla McCann Bridges

Schedule of Events

Free Blood Pressure Clinic
Woodland Manor, Baileyville
Tuesday, December 4, 9 am

Seniority Christmas Dinner
Thursday, December 6, 5 pm Bring a
Non Perishable Food Pantry Item

Cardiac Rehabilitation Support
Group CRH Classroom
Friday, December 7, 3 pm

Encore Plus
Mona Van Wart's office at the CRH
Medical Services Building
Thursday, December 6, 3 - 4 pm

Free Blood Pressure Clinic
Paradis Shop N' Save, Calais
Thursday, December 13, 10 am

Free Blood Pressure Clinic
Country View Apts, Pembroke
Thursday, December 20, 11 am

Seniority Breakfast Club
Wickachee Restaurant, Calais
Date Change due to the Holidays
Wednesday, December 19, 7:15 a.m.

CRH Auxiliary met on November 5 with 18 members present and 2 guests present. In the absence of Sally, Gladys took the minutes. The next book fair will be held in the classroom of CRH on Thurs, Nov. 29 7 a.m.-3:30 p.m. A nominating committee was elected to bring in nominees for 2008 officers.

The coffee shop now offer gift certificates. Plans were made for the Christmas party to be held at the Town House restaurant on Mon, Dec 3 at 6 p.m. If you plan to attend, please call Molly at 454-3198 and if you want to exchange gifts please bring a gift valued at approximately \$10 for male or female.

Plans were also made for the Annual Christmas Food and Craft Fair to be held on Thursday Dec, 6 in the CRH classroom.

Cooking and crafts are always welcome. The winner of the Thanksgiving Basket was David Johnson.

The pie winners from Donation Day were Teresa MacLean, Johnson's True Value and Virginia Hill. The 50/50 was won by Mae Berry.

The Breakfast Club will meet Wednesday, December 19, due to the holidays. We will meet at the Wickachee Restaurant at 7:15 a.m. Set the alarm, come out to join us! The breakfast winners for October were Anne Williams, Doris Trafton and Pat Fellers.

Seniority is having a Christmas Dinner on Thursday, December 6 at 5 pm at the Methodist Homes Rec Hall. A place setting will be provided. This will be a catered event. We ask you to bring a non perishable item to donate to the food pantry.

JOB OPPORTUNITIES

Communications & Registration

Clerk Per diem

Rehabilitative Services

Physical Therapist full time

Laboratory

MT or MLT full time

Nursing

RN ER full time

RN Inpatient Care full time

Apply: Applications available from
switchboard or on line @

*This newsletter is published monthly by
the community relations department.*

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24 Hospital Lane
Calais, Maine 04619

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